WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION
AND SKILL DEVELOPMENT

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhawan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata–700160

Memo No. SCTVSD-14019/7/2026-OSD(WBSCTVESD)-WBSCTVESD/0716 **Date: 07.09.2026**

NOTICE

Guidelines for Filling-up of the Online Application Form
for External Theoretical Examinations by Part-II Diploma in Pharmacy Students
(Academic Session 2025–26)

All eligible students of Diploma in Pharmacy (Part-II), Academic Session 2025–26, are hereby informed that they are required to fill up the Online Application Form for the forthcoming External Theoretical Examinations (September 2026) through the web portal of the Council.

1. ONLINE APPLICATION AND FEE PAYMENT

1. All eligible Diploma in Pharmacy (Part-II) students shall fill up the Online Application Form through the official website of the Council: www.sctvesd.wb.gov.in, by paying the requisite examination fee.
2. A link titled "**Apply Online for External Theoretical Examinations for the Part-II Diploma Students of Pharmacy (September 2026)**" will be available under the Important Notices/Links section of the Council's website from **8th September 2026**. [12pm onwards]
3. Examination Fee Payment by Students: **08/09/2026 to 11/09/2026**
4. Validation of Student Eligibility by the Institute:**08/09/2026 to 14/09/2026**
5. Eligible students shall enter their **Aadhaar Number and Mobile Number** after clicking the above-mentioned link to initiate the online form-fill-up process.
6. For payment of the examination fee, students shall make the payment through UPI.
7. The examination fee shall be as follows:
8.

Category of Student	Examination Fee
Regular Student	Rs. 250/-
Casual Student	Rs. 150/-
Late Fee	Rs. 200/- per appearance

9. The last date for submission of the **Online Application Form** and payment of the examination fee by the concerned students **without late fee** is **11th September 2026 up to 11:59 PM**.
10. The Online Application Form may be submitted **with late fee** on 12th and 13th September 2026 up to 11:59 PM
11. If the status of an online fee transaction remains "PENDING" for a prolonged period, the student shall immediately report the matter to the Council by email at examcell_dpharm@wbscte.ac.in, mentioning the complete details of the transaction and attaching a screenshot of the transaction status.

2. DOWNLOADING OF e-ADMIT CARD

1. The e-Admit Card of the students whose eligibility has been duly validated by the concerned Institute is tentatively expected to be available on the official website of the Council from 15th September 2026.
2. Students shall download their e-Admit Card through the link titled: "Admit Card for External Theoretical Examinations for the Part-II Diploma Students of Pharmacy (Sept-2026)"

3. IMPORTANT INSTRUCTIONS

All eligible Diploma in Pharmacy (Part-II) students are advised to carefully verify the information entered in the Online Application Form before making the final submission and payment.

In case of any difficulty in filling up the Online Application Form, students should contact their respective Institute / Head of the Department (HOD) / Subject Teacher for necessary assistance. Students are advised to complete the form-fill-up and fee payment within the prescribed schedule to avoid any last-minute difficulty.

Chief Administrative Officer
WBSCT&VE&SD